

2014-15 Family-School Handbook

2201 Ruth Jackson Road Bogart, GA 30622 Phone: 678-726-2300 Fax: 678-726-2301 www.princeave.org

10/27/14

TABLE OF CONTENTS

POLICY INTERPRETATION1	
MISSION	STATEMENT1
SCHOOL	VERSE1
ENDS STATEMENT1	
ACCREDITATION2	
	ONAL PHILOSOPHY2-5
	ademic Discipline
	tructional Discipline
Inst	tructional Staff
DOCTRIN	AL STATEMENT5
SCHOOL 3	HISTORY5-6
ADMISSIC	DNS6-8
Adı	missions Procedures
Enr	ollment Procedures
	enrollment Procedures
Wit	thdrawals and Dismissals
FINA!	NCIAL INFORMATION8-17
Tui	tion Fee Schedule
Dis	count Rates
	tion Payment Options
	idental/Non-tuition Payment Options
	ancial Aid
	n-sufficient Funds
	inquent Accounts e Fees
	ancial Policies
	scellaneous Fees
	orgia Special Needs Scholarship Program
	olarship Opportunities
ACADEM	IC INFORMATION17-29
	erview
	le Teaching/Chapel
	wer School (Pre-K-5 th)
	per School $(6^{\text{th}}-12^{\text{th}})$
	curricular Eligibility
	ademic Probation
	acational Support Services
	orial Services
Hoi Exa	mework
	arse of Study
0.00	ALL OL DUULJ

ACADEMIC INFORMATION - Continued...

Classification Grading Scale Graduation Requirements Hope /Zell Miller Scholarship Requirements Student Records/Transcripts Physical Education Student Recognition and Awards High School Courses Report Cards and Interim Reports Retention/Promotion Policies Subject/Course Changes Achievement Tests Textbooks and Instructional Materials Transfer Students Transcripts – High School

SCHOOL AND OFFICE HOURS......20-30

School Hours School Closings Office Hours

ATTENDANCE REQUIREMENTS......30-32

Attendance Co-curricular Absences Senior End of the Year Attendance Truancy Tardiness Daily Attendance Requirements for Co-curricular Activities Pre-arranged Absence Form Early Dismissal and Sign-out Working Students Work Missed

Family-School Covenant The Honor Code Commitments Statement of Cooperation Corrective Discipline Behavior and Conduct Discipline Categories and Consequences Definition and Expectations Concerning Conduct and Discipline Prohibited Items Guidelines for Permitted Electronic Items

UNIFORM/DRESSCODE......42-45

Overview Purchasing Information Daily Uniforms Dress Uniforms for Grades 1-12 Physical Education Uniforms Spirit Day Dress for Grades Special Occasion Dress Hair Code Jewelry Piercings and Tattoos

HEALTH AND SAFETY......46-48

Immunizations/Physicals Illness Medication Injury of Students Insurance

BUS TRANSPORATION......48-50

Bus Drivers Field Trip Transportation Bus Rules Bus Service and Routes

After-school Supervision Birthday Celebration Car Line Etiquette Care of Property Chaperones Communication with Students Emergency Plans

MISCELLANEOUS – Continued....

Field Trips Fundraising Holiday and Seasonal Emphasis Leaving Campus Library Lockers and Locks Lost and Found Lunch and Snack Parent Access Parent Involvement Parent Organizations Parent-Teacher Grievances Parent-Teacher Conferences Safety Patrol School Colors and Mascot School Trips Search Policy Student Drivers Student Drop-off and Pick-up Supervision After-School Hours Suspected Child Abuse Telephone Use **Tobacco Free Campus** Visitors on Campus

PLEDGES......56

ABC's of Safe and Healthy Child Care Student Sexual Harassment Policy Student Technology Acceptable Use and Safety Procedures

The arrow points to sections that need to be read and reviewed closely as significant additions and/or changes have been made since the 2013-14 Family-School Handbook was published. Other minor changes/additions have been made throughout the handbook and have been highlighted in yellow.

POLICY INTERPRETATION

All written policies and areas of concern either specifically or not specifically covered in the Family-School Handbook are subject to clarification and/or change by the school leadership. Policies dealing with appropriate behavior will transcend the school boundaries and apply both in and out of school.

MISSION STATEMENT

"Prince Avenue Christian School exists to infuse our school community with a biblical worldview by effectively sharing the gospel and developing fully devoted followers of Jesus Christ through scripturally based discipleship, academics, fine arts, and athletics."

SCHOOL VERSE

"Being manifested that you are a letter of Christ, cared for by us, written not with ink, but with the Spirit of the living God, not on tablets of stone, but on tablets of human hearts." II Corinthians 3:2-3 NAS

ENDS STATEMENT

Prince Avenue Christian School students are followers of Jesus Christ who are pursuing their purpose for the glory of God, applying knowledge with Godly wisdom, communicating God's love to others and sharing their God-given resources in biblical ways.

Followers of Jesus Christ...

С

- *P* who are *pursuing* their purpose for the glory of God as they
- embrace a growing relationship with God
- demonstrate knowledge of Scripture and its relevance to daily life
- yield fruit through the power of the Holy Spirit
- develop a deep sense of personal responsibility before God and others
- articulate and defend the tenets of the Christian faith
 - A who are <u>applying</u> knowledge with Godly wisdom as they
- read proficiently and strategically
- demonstrate proficiency in math, science and technology
- think critically and logically
- effectively evaluate and express truths and ideas orally and in writing
- develop and care for their bodies as the temple of the Holy Spirit
- develop an appreciation for the fine arts

who are *communicating* God's love to others as they

- articulate God's mission for themselves
- value and act with humility, character, integrity, strength, dignity, and courage
- articulate truth with gentleness and respect
- evangelize and disciple locally and globally

S who are **<u>sharing</u>** their God-given resources in biblical ways as they

- recognize and develop talents and passions
- demonstrate a servant's spirit
- manage and give of their time, energies and financial resources
- develop as leaders and as team members
- understand and minister to their community

ACCREDITATION

Prince Avenue Christian School (PACS) is fully accredited by The Association of Christian Schools International (ACSI) and the Southern Association of Colleges and Schools (SACS).

EDUCATIONAL PHILOSOPHY

PACS is an educational ministry of Prince Avenue Baptist Church and is committed to assisting parents with their God-ordained responsibility of training their children for life. To assure that our families are in agreement with the intent of our philosophy, we only accept children whose parents are in agreement with our foundational beliefs. In this education alliance, the parents, the school, and church leadership work together to provide quality Christian education as well as an atmosphere where there is a wholesome spirit of grace and truth, always giving Jesus Christ His place as Lord and Savior.

At Prince Avenue Christian School, we believe:

- That "training a child in the way he should go" includes a balanced and high quality education that is based on a Biblical foundation. We have a college preparatory curriculum that provides Christian families with a Christ-centered, biblically based education.
- That children are a "gift from the Lord." We endeavor, therefore, to nurture the spiritual life of each student, training and equipping him/her to live for Jesus Christ in every area of life.
- That submission to God is manifested in our obedience to earthly authorities. Obedience, then, is at the heart of our character training. We desire to help our students mature in their faith so that obedience rises from the heart's desire to honor Jesus Christ in all things.
- That all truth is God's truth. Whether found in social studies, literature, math, science, or any other academic endeavor, God is the source of all truth. Therefore, true wisdom and understanding must begin with Him. All knowledge is subject to the Lordship of Christ and should be used for His glory. We will strive, then, to incorporate Biblical principles and values into academic lessons.
- That the standards of Prince Avenue Christian School are best maintained through mutual cooperation of the school, parents, and children. It is essential that our students and their parents are in agreement with the policies of the school and will support the implementation of those policies.
- That to provide the best possible academic and spiritual training, we must make certain exclusions. We, therefore, choose not to accept students who are not in good standing with the institution of their current/previous enrollment, students who have needs that cannot be met by our school, or families that are not in agreement with our policies.
- That the local church should be faithfully supported according to the command of Scripture in Hebrews 10:23-25.

Academic Discipline

A quality academic program places legitimate demands on students on a regular basis so that, while academic lessons are being learned, the student is also developing character through discipline. This is especially true in the Christian context. We have the opportunity to instill character in our students that will bear the fruit of glorifying God. Our goal is to prepare our students to live as representatives of Christ in any vocational field to which God calls them.

Each academic discipline provides opportunities to learn about God's nature and prepare students for future spiritual usefulness.

• The Bible curriculum gives students a foundational knowledge of Bible content and a growing desire for spiritual insights into God's purposes and practical application to their lives.

- The Language Arts curriculum develops skills that students need in order to effectively communicate to others the valuable spiritual truths God has developed in their lives, to understand what the Lord has done in the lives of others, and to understand what He tells them directly from His Word.
- The Math curriculum reflects the orderliness and wisdom of God.
- The Science curriculum establishes God as Creator and Sustainer of the physical world He has provided for us, and in which He illustrates many aspects of His nature.
- The Social Studies curriculum shows how God has been active in every age to accomplish His purposes, thus providing insights and applications for today.
- The Physical Education program is designed to help students understand their physical body and how it fits into God's plan for them as people created in His image.
- The Fine Arts Education program releases the creativity within each student and allows each student to use that creativity to glorify God.

Instructional Discipline

The teachers of Prince Avenue Christian School are committed to doing their best to educate and equip our students to live for Christ. In evaluating our faculty, as well as non-teaching staff, there are three basic areas of consideration. They are:

• Spiritual

Our teachers are to love the Lord first and foremost in their lives. They are to have a clear testimony of salvation by grace through faith in the Lord Jesus Christ and a desire to grow in that relationship. They are to be faithful in their support of a local, Bible believing church. They are to be men and women who are committed to prayer, in general, and for their specific students. They are to have a sense of calling to Christian education.

• Educational

Our teachers are to be competent in the subject/grade level in which they teach. They are to hold at least a Bachelor's degree from an accredited college or university. They are expected to demonstrate adequate academic preparation and classroom management skills which will enable them to be effective in their classrooms. They are to be involved in regular activities that will further improve their abilities to teach effectively.

• Relational

Our teachers are to love the children and young people who are a part of Prince Avenue Christian School. Our teachers understand that love and compassion can produce far more effective results than mere mechanics. Our teachers are to understand the importance of maintaining open communication and trust with their students' families and will work to ensure that those relationships are healthy ones.

Academically, the school endeavors:

- to promote high academic standards within the potential of each individual as a unique creation of God and to help students realize their full academic potential (Colossians 3:23)
- to help students gain a thorough comprehension and command of the fundamental processes of reading, writing, speaking, listening, and mathematics (II Timothy 2:15)
- to teach and encourage the use of effective study habits (II Timothy 2:15)
- to teach students how to perform independent research and to reason logically (Proverbs 2:1-10; I Corinthians 14:40)
- to motivate students to pursue independent study in areas of personal interest (I Corinthians 12:14-21)
- to develop creative and analytical thinking and the proper use of Biblical criteria for evaluating and defending one's beliefs (I Peter 3:15)