Dual Enrollment *at Prince*

Prince Avenue Christian School's (PACS) Dual Enrollment (DE) program allows qualified juniors and seniors the opportunity to take college level coursework for credit towards high school *and* college graduation.

Benefits of the Program:

- Develop a college transcript while in high school and experience college level curriculum & instructional methods. Gain the confidence & skills needed to excel academically in college.
- Shorten the amount of time required to complete a college degree.
- Save money by allowing the State of Georgia to pay the DE (college tuition) while the student is still in high school.

Requirements to Participate:

- Be a high school junior or senior that meets or exceeds the admissions requirements for Truett McConnell University (TMU)/Point University (Point)
- Overall GPA of 3.0 or higher
- Enrolled in a "college prep" or "college prep with distinction" diploma track.
- Completed Course Level Grade Pre-Requisite:
  - CP to H, AP……95 or above in previous years subject area class
  - CP to DE……88 or above in previous years subject area class
  - H, AP, DE to H, AP, DE…….88 or above in previous years subject area class
- Completed required pre-requisite course(s) and/or enrolled in required co-requisite course(s) as set by PACS or the college.

Points to Remember:

- Dual enrollment classes are college classes; therefore, a keen work ethic is required. Students must be ready for the demanding work a college class requires. Please remember that for most students each DE course is required for graduation from Prince Avenue. ***Students who fail to pass a DE course can jeopardize their high school graduation status.***
- The grade a student earns in a DE course will count for high school credit *and* college credit and the grade will go on *both transcripts*. Grades earned in DE courses are computed in a student's high school GPA, college GPA, and initial high school HOPE/Zell Miller eligibility. All grades pass or fail will be added to transcript.
- Payment for DE courses is provided by the state of Georgia and limited to a maximum of thirty (30) semester hours; students are responsible for tracking their hours. Students who wish to take more than 30 DE hours will be billed for any credits above 30 and must pay the partnering university directly (PACS will not pay for credits above 30). If a student withdraws from two DE courses, they are ineligible for *future* DE funding (the State of Georgia will pay for both withdrawn courses). Monitoring withdrawn classes for a student enrolled in two or more colleges is critical.
- Textbooks for DE courses are provided by TMU/Point. Students may be required to pay book rental fees, lab fees, etc. if a course requires them.
- Dual enrollment courses are either **In House** or **Online**:

  DE In-House courses are taught on the PACS campus during the school day by PACS teachers who are approved TMU/Point "adjunct professors." In-House courses appear in FACTS and parents have access to current grades.

  DE Online (OL) courses are taught by TMU/Point professors ONLINE ONLY who report the grade at the end of the semester to PACS (OL courses may appear on the student's FACTS schedule but grades DO NOT appear on a student's PACS report card; instead, they are recorded directly on a student's PACS transcript. If you take an OL/DE course, you will be assigned to an actual class period proctored by a PACS teacher. PACS attendance policy will apply to this course (point deduction if you go over 5 unexcused absences.) TMU/Point professors direct all aspects of OL courses (assignments, due dates, grades, lock down browsers, IT requirements, etc.)
- Grades for DE courses are awarded by semester ONLY rather than two quarter/nine weeks averaged together. The quarter/nine-week grade simply serves as a progress report. Grading in DE courses will continue throughout the semester/eighteen weeks of the course (NOTE, this is different than regular high school courses at PACS).
- DE semester grades will be reported to TMU/Point with no extra points; however, DE course grades documented on a student's PACS report card/transcript will include 10 extra numeric points and 1 extra quality point for GPA at the end of the semester (this includes OL courses approved by PACS).
- Any student that earns a TMU/Point grade of D, F, or I in a DE course will not be allowed to take the sequential dual course for Semester 2 and must enroll in the corresponding CP class at PACS. A meeting with the PACS Director of Academic Counseling is mandatory to determine if make-up work is needed in order to graduate on time. PACS's administration recommends that any student who receives a grade of C not take the sequential dual enrollment class Semester 2 and enroll in the corresponding CP class at PACS (a waiver form will be required if you elect to continue).
- Dual enrollment semester exams are determined by TMU/Point; there are no exam exemptions. PACS students must adhere to the exam policy in the TMU/Point course syllabi. Seniors taking DE courses may be required to return to school to take a final exam between the last day of school for seniors and the end of the PACS school year.
- Upon graduation, students must request both their high school and college (TMU/Point) transcripts be sent to the college they attend. For the PACS transcript, students must fill out a "Transcript Request Form." Students request TMU/Point transcripts via each university's website.
- PACS cannot guarantee how DE course credits will be counted in college; every college is unique and has different requirements. Students must check with the college they plan to attend for specific guidelines and "transfer equivalency" rules.

Dual Enrollment Through Non-Partnering Institutions:

- PACS currently partners with TMU/Point, and any DE course taken through non-partnering institutions will only be recognized by PACS if it is a course not offered In House or Online through TMU/Point (PRIOR APPROVAL by the PACS Director of Academic Counseling is REQUIRED). If an In-House or OL course provided by TMU/Point is taken elsewhere, that course will not be recognized by PACS and will not be added to a student's PACS transcript. Students must still meet the PACS graduation requirements set forth in the Family-School Handbook without the unrecognized course.
- Dual enrollment courses requested during the school year from a non-partnering institution may only be taken Online (PACS's rotating class schedule will not accommodate a student leaving campus for a DE course on another campus). Dual enrollment courses requested during the summer may be taken on campus or online.

Your signature confirms you have read and agreed to the PACS dual enrollment requirements listed above.

Student's Printed Name: _____ Student's Signature _____ Date_____

Parent Signature: _____ Date _____

TO DO: TMU/Point application, Create GF acct., Complete GF funding app.